



South Asian Legal Clinic of Ontario (SALCO) Canada Summer Jobs – Summer Student 10 weeks (350 Hours) – June 7, 2021 – Aug 13, 2021

The South Asian Legal Clinic of Ontario is a community legal clinic funded by Legal Aid Ontario (LAO). We provide legal advice and representation to low-income South Asians in the Greater Toronto Area, including, but not limited to, clients from the Caribbean, Bangladesh, Pakistan, India, Sri Lanka, and other people of South Asian origin. Areas of law practiced include Immigration, Human Rights, Income Maintenance, Gender-based violence, Employment, and Tenants Rights.

The clinic is seeking a Summer Student (funded under the Canada Summer Jobs Program) to join our team from June 7, 2021 – August 13, 2021 (start and end date based on CSJ funding and cannot be altered). Please note that summer student position will be primarily virtual as it is unlikely that the student will be asked to attend at the SALCO head office or any satellite services in person.

Job Responsibilities:

- Administrative duties (typing, filing, data entry, reception coverage)
- Assisting lawyers and community legal workers on cases (including income maintenance, tenancy, immigration, employment, human rights, etc...). Work could include research, drafting correspondence, preparing legal documents, sitting in on client interviews, etc...
- Updating public legal information materials
- Participating in law reform and community development projects

Qualifications:

- Must be a current law student in Canada;
- Second South Asian language is an asset;
- Strong oral and written advocacy skills; ad
- Demonstrated interest in social justice work.

Interested candidates are asked to submit a résumé with covering letter **via email** by 5:00 p.m. on May 14, 2021 to:

SALCO Hiring Committee: wimalev@lao.on.ca
South Asian Legal Clinic of Ontario

We welcome applications from people who are reflective of the diverse communities we serve, including those who might need accommodation.

While we thank all applicants for their interest, only those selected for and interview will be contacted.